

APPLICATION TO THE BSSW PROGRAM REFERENCE FORM

Applicant's Name: _____

Date: _____

The above named person is applying to the Bachelor of Science in Social Work (BSSW) Program at Minnesota State University Mankato for formal admission. Applicants must submit this form completed by a person who can speak to their personal characteristics and/or professional experiences. The BSSW Program requires the recommender have a professional, mentoring, academic, or advising relationship with the applicant; but not personal family relationships, friendships, or Department of Social Work faculty. If you feel you cannot provide a recommendation, please talk with the student applicant. Once completed please send this form to the Social Work office at: marie.worrell@mnsu.edu.

Recommender's Name: _____

1. What is your relationship with and/or in what capacity have you worked with the applicant? Describe the type of contact you have had with this applicant.
2. Please rate this applicant on the skills and characteristics below. Consider how this person compares to others you have known in a similar capacity. You may wish to provide additional comments below the table.

	5 Exceptional (Top 10%)	4 Very Good (Top 20%)	3 Good (Top 30%)	2 Average (Top 50%)	1 Below Average (Lower 50%)	DK Don't Know No Basis to Rate
a.	Ability to think critically to solve problems.					
b.	Quality of interpersonal communication skills (verbal, non-verbal, etc.)					
c.	Capacity for self-awareness.					
d.	Ability to show empathy toward others.					
e.	Respect for and ability to work with diverse people.					
f.	Ability to manage emotions in stressful situations.					
g.	Ability to work cooperatively with others					
h.	Demonstration of honesty, integrity, and ethical behavior.					
i.	Capacity to understand appropriate boundaries.					

Additional Comments:

Recommender's Signature: _____

Date: _____

Email Address: _____

Telephone Number: _____

If you have questions about the program and profession, go to <http://sbs.mnsu.edu/socialwork/undergraduate> or contact: Dr. Paul Mackie (507-389-6335; paul.mackie@mnsu.edu)