



School of Nursing
College of Allied Health & Nursing
MINNESOTA STATE UNIVERSITY MANKATO

Spring 2020

Pre-Licensure Program Application Packet



School of Nursing

Wissink Hall 360

Minnesota State University, Mankato

Application & Admission

Application for admission to the Pre-Licensure Program is a separate process, in addition to receiving admission to the University. Applicants are responsible for being informed of the application & admission requirements and the pre-nursing policies found in their Academic Catalog and the Pre-Nursing Student Handbook.

Application Criteria (*Catalogs prior to 18-19*)

1. Completion of 30 semester credits.
2. A minimum total cumulative GPA of **2.8**.
3. Completion of required Core pre-requisites with minimum C grade.

Application Criteria (*18-19 catalog to present*)

1. Completion of 30 semester credits.
2. A minimum total cumulative GPA of **3.0**.
3. Completion of required Core pre-requisites with minimum C grade.

Application Procedures

Applicants must submit the application forms with all required documents, complete the HESI Admission Assessment Exam, and participate in an on-campus group interview. Incomplete or late applications will not be reviewed.

Application Form & Documents

Applicants are responsible for including all required information on the application form and attaching all required documents. All materials must be submitted by 12:00pm on the application deadline: **Friday, September 13, 2019**.

Applicants should submit their materials to a nursing advisor during a walk-in appointment. Distant applicants may schedule a phone appointment, but documents must be mailed in advance and received by the deadline.

Application Walk-in Times (Wissink Hall 360):

- August 27, 28, 29, 30 9-4pm
- Tuesday, September 3: 9-4pm
- Wednesday, September 4: 8-12pm
- Friday, September 6: 9-4pm
- Monday, September 9: 9-4pm
- Friday, September 13: 9-12pm

HESI Admission Assessment Exam

The HESI is a 4-hour computerized exam administered by the School of Nursing. Applicants are allowed 2 testing attempts each semester. An applicant's highest cumulative score is used towards admission.

HESI Test Dates

- Saturday, September 14: 11:00am - 3:30pm
- Saturday, October 12: 11:00am - 3:30pm

HESI Payment & Registration

Applicants are responsible for the cost of the exam (\$42) and must pay for each testing attempt. The HESI Payment and Registration instructions should be printed from:

<http://ahn.mnsu.edu/nursing/undergraduate/basic/admissions.html>

Additional information regarding the HESI examination content, testing policies, accommodations, and preparation can also be found at the above link.

Group Interview

Once the application deadline has passed, applicants will receive an email notification regarding the interview process, available dates, times and electronic sign up. Interviews will take place in October. Additional information can be found at:

<http://ahn.mnsu.edu/nursing/undergraduate/basic/admissions.html>

Admission Ranking

Each applicant will be rank ordered using their Core Pre-requisite GPA, the cumulative HESI exam score and the group interview score.

- Core GPA is 50% of ranking
- Cumulative HESI score is 25% of ranking
- Group interview score is 25% of ranking

The School of Nursing will admit the top 56 students from the rank ordered applicant pool.

Application & Admission

Admission Notification

Admission notifications are sent to all applicants' email address listed on the Application Form.

- Admission notifications will be emailed on: Wednesday, October 23, 2019.
- Admitted applicants are required to attend a mandatory advising/orientation session on: Thursday, October 31, 2019 from 4:00-5:30pm. Location TBD.

Admission

Full admission to the Pre-Licensure program requires the completion of the following requirements prior to program start date:

- Certification as a Nursing Assistant, and listed as active on a Nursing Assistant Registry in the United States.
- Completion of the Support pre-requisites with a minimum C grade.
- Approval to work with patients without supervision from the Minnesota Department of Health
Background check.

Additional information regarding these requirements will be provided to those admitted.

Pre-Licensure Program

The Pre-Licensure Program is approved by the Minnesota Board of Nursing and accredited by the Commission on Collegiate Nursing Education (CCNE). The program is comprised of 59 major credits and leads to a Bachelor of Science Degree with a major in Nursing.

Pre-Licensure Program Plan of Study

Spring 2020

- NURS 333 Professional Nursing (3)
- NURS 334 Physiologic Integrity I (4)
- NURS 335 Family & Societal Nursing Inquiry (3)
- NURS 336 Assessment and Nursing Procedures (5)

Fall 2020

- NURS 363 Critical Inquiry in Nursing (2)
- NURS 364 Physiologic Integrity II (5)
- NURS 365 Nursing Care of Families in Transition I (7)
- NURS 366 Quality, Safety & Informatics in Healthcare Practice (2)

Spring 2021

- NURS 433 Community Oriented Nursing Inquiry (4)
- NURS 434 Physiologic Integrity III (4)
- NURS 435 Nursing Care of Families in Transition II (3)
- NURS 436 Psychosocial Integrity (4)

Fall 2021

- NURS 463 Nursing, Leadership and management (3)
- NURS 464 Physiologic Integrity IV (4)
- NURS 465 Nursing Care of Families in Crisis (2)
- NURS 466 Professional Role Integration (4)

Projected Graduation: December 2021

Graduates of the Pre-Licensure Program are prepared to take the National Council Licensure Examination-Registered Nursing (NCLEX-RN). Successfully passing this exam permits the graduate to practice as a registered nurse (R.N.). Graduates with a Bachelor of Science Degree with a major in Nursing will have met the requirements for public health nurse certification and licensure as a school nurse in Minnesota.

Student Checklist

Application Form

- Complete the enclosed Application Form.
- All information must be complete and correct to the best of your knowledge.

Academic Transcripts

- **All** applicants must attach all academic transcripts, with the application. This includes transcripts from MNSU and all previously attended colleges/universities. Transcripts can be official or unofficial. Submitting your transcripts for admission to MNSU is a separate process from submitting your transcripts to the School of Nursing.

Degree Audit Report (DARS)

- **All** applicants must attach a current MNSU Nursing Degree Audit Report (DARS).
- The Nursing DARS report can be printed from E-Services or obtained from the Campus Hub.
- Applicants are responsible for ensuring all coursework from all post-secondary institutions have been transferred and evaluated by the Registration Office prior to application submission.
- If applicable, pre-requisite substitutions/waivers must be complete and noted on the DARS. A copy of the approved substitution/waiver is also acceptable.
- Applicants using a standardized exam score (AP, IB, CLEP) for a Core Pre-requisite must attach a copy of their score report, unless the score is noted on the DARS.
- Applicants who received approval of a Pre-Nursing Appeal, must attach a copy of the approval letter.

Nursing Assistant Verification

- Applicants listed as active on a Nursing Assistant Registry in the U.S. may print and submit their verification from the online Registry system. It must include your name, certificate #, expiration date.
- Those without active certification at this time must provide verification prior to program admission.

Application Deadline

- The Application Form and all required documents must be submitted to a nursing advisor during a walk-in appointment by 12:00pm on **Friday, September 13, 2019**.

Application Walk-in Times (Wissink Hall 360):

- | | |
|---------------------------|--------|
| • August 27, 28, 29, 30 | 9-4pm |
| • Tuesday, September 3: | 9-4pm |
| • Wednesday, September 4: | 8-12pm |
| • Friday, September 6: | 9-4pm |
| • Monday, September 9: | 9-4pm |
| • Friday, September 13: | 9-12pm |

HESI Exam

- Print and follow the HESI Payment and Registration documents found online at: ahn.mnsu.edu/nursing/undergraduate/basic/admissions.html
- Students must be registered for the HESI exam 48 hours prior to the scheduled test date.
- No refunds are available.

Group Interview

- Schedule a time to complete the group interview upon receiving email notification.
- Emails will be sent to all qualified applicants a week after the application deadline.

Admission

- Admission notifications will be emailed to all applicants on Wednesday, October 23, 2019.
- Admitted applicants are required to attend a mandatory advising/orientation session the following week on Thursday, October 31, 2019 from 4:00-5:30pm. Location TBD



Pre-Licensure Program Application Form Spring 2020 Admission

Complete this form neatly and legibly in ink. Submit this form and all required materials listed on the student checklist.

Name _____ **Date of Birth** ____/____/____
Last First Middle

MNSU Tech ID # _____ **Star ID** _____ **Social Security #** _____ - ____ - _____

Permanent Address _____
Street City State Zip

Local Address _____
Street City State Zip

Cell Phone # () _____ **MavMAIL** _____

Colleges/Universities Attended (other than MNSU):

List each college/university and check box if transcript is attached.

Dates Attended

	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	
	<input type="checkbox"/>	

Background Information: Your responses to questions 1-8 are necessary to meet agency regulations for public safety and to comply with Minnesota Board of Nursing Licensure requirements. **Please provide an explanation for every YES answer and attach to application.**

- | | |
|--|--------|
| 1. Have you ever violated a state or federal law or rule relating to the practice of nursing? | YES NO |
| 2. Have you ever violated a state or federal law or rule relating to narcotics or controlled substances, or other similar regulations? | YES NO |
| 3. Have you ever been convicted, entered a plea of guilty, nolo contendere, or no contest for any felony, gross misdemeanor or misdemeanor offense? | YES NO |
| 4. In the last five years, have you ever misused or abused alcohol, other drugs or chemicals or been considered chemically dependent? | YES NO |
| 5. In the last five years, have you been fired from a nursing-related job? | YES NO |
| 6. Are you under investigation or are you the subject of any pending or past disciplinary action by a nurse licensing agency or have you been refused a nursing license by a state or country? | YES NO |
| 7. Do you have any physical or mental disability, illness, or disease (such as visual or auditory impairments, mobility impairments, mental or physical conditions, and learning disabilities) that may impair your ability to practice nursing or be potentially harmful to the public? If yes, please attach a statement explaining how this has been resolved or managed to allow you to safely practice nursing. | YES NO |
| 8. Have you ever received notification from the Minnesota Department of Human Services or the United States Department of Health and Humans Services, Office of the Inspector General that you have been disqualified from providing direct care or excluded from participation in Medicare or Medicaid? | YES NO |
| 9. Have you ever been suspended from any college or university? If yes, please complete a release of information form (available in the School of Nursing Office) and submit it with your application packet. | YES NO |

Have you previously applied to the Pre-Licensure Program?

Yes _____ No _____ If yes, date(s) of application: _____

English language Proficiency

Applicants to the Pre-Licensure Program from non-English speaking countries must demonstrate minimum English proficiency requirements in one of the following ways:

- TOEFL iBT minimum score of 84 with a minimum speaking score of 26
- TOEFL PBT minimum score of 560
- IELTS overall score of 6.5 with a minimum of 6.0 on all modules

The following questions will determine if applicant is required to provide a minimum English proficiency score.

- 1) Are you a student from a non-English speaking country? Yes _____ No _____ Country: _____
 2) Are you following the 18-19 catalog or later? Yes _____ No _____

If you answered **YES to both questions**, you must submit the TOEFL/IELTS score(s) to verify minimum requirement.

Pre-requisite Courses: For each pre-requisite, check the box if the course was taken during high school, write the credit amount, and letter grade for each attempt; including any withdraws. Lastly, on your transcript(s), highlight each pre-requisite course attempt.

	High School ✓	1 st Attempt		2 nd Attempt		Office Use Only	
		Credit	Grade	Credit	Grade	Credit	Grade
*Core Pre-requisites	*BIOL 220: Human Anatomy						
	*BIOL 330: Principles of Human Physiology						
	*CHEM 111: Chemistry of Life Processes II						
	*ENG 101 or 104: Composition						
	*GEOG 103: Intro to Cultural Geography						
	*KSP 235: Human Development or PSYC 343: Intro to Dev. Psyc.						
	*NURS 101W: Courage, Caring & Teambuilding						
	*STAT 154: Elementary Statistics						
~Support Pre-requisites	~BIOL 270: Microbiology						
	~FCS 242: Nutrition for Healthcare Professionals						
	~PSYC 101: Intro to Psychological Science						
	~NURS 282: Pathophysiology for Healthcare Professionals						
	~NURS 284: Pharmacology for Healthcare Professionals						
	~NURS 286: Relationship-based Care in Nursing Practices						

I certify that the information provided is complete and true to the best of my knowledge. Information not submitted with this application will not be considered in the admission process.

Applicant Signature _____

Date _____