

Pre-requisite Override Instructions

If you transferred-in a course that <u>IS NOT</u> equivalent to the MSU pre-requisite needed to register for an upcoming class—you will receive a registration error. To successfully register, you must obtain a Pre-requisite Override in advance.

Pre-Requisite Overrides must be granted by the department offering the course you are trying to register for. This type of override is required each semester when preparing to enroll in <u>any</u> course that requires a pre-requisite, for which your transfer course(s) is not equivalent to.

Find department contact information and email instructions below.

BIOLOGICAL SCIENCES DEPARTMENT

COURSE: BIOL 330

CONTACT: Department Chair

ENGLISH DEPARTMENT

COURSES: ENG 101 (if you previously took a preparatory English course)

CONTACT: Department Chair or Administrative Assistant

FAMILY CONSUMER SCIENCES DEPARTMENT

COURSE: FCS 242

CONTACT: Department Chair or Administrative Assistant

MATHEMATICS & STATISTICS DEPARTMENT

COURSE: STAT 154

CONTACT: Department Chair or Administrative Assistant

SCHOOL OF NURSING

COURSES: NURS 236 & NURS 282

CONTACT: School of Nursing Advising Team

When emailing respective departments for a pre-requisite override, please include:

- Email subject line: Requesting a Pre-requisite Override
- Name, major and Tech ID (8-digit number)
- State your request including the course you wish to enroll in, the section number(s) that fit your schedule, and the pre-requisites completed, which did *not* transfer-in as a MSU equivalent.
- We recommend listing two different section numbers when seeking an override.
- Copy the School of Nursing Advising Team on the email. NursingAdvising@mnsu.edu