



School of Nursing
College of Allied Health & Nursing

MINNESOTA STATE UNIVERSITY MANKATO

Pre-Nursing Student Handbook

Welcome

The School of Nursing Advising Team welcomes you as you begin your academic and professional journey as a pre-nursing student. This Pre-Nursing Student Handbook is an essential resource for you to read and become informed of the School of Nursing's advising structure, program requirements, policies and resources that will impact your academic plan of study. The Handbook will assist in your communication, understanding and overall academic success as a student.

University Advising Mission & Values

We guide and empower students in developing meaningful educational goals by providing personalized, comprehensive academic advising and support. We model and uphold an appreciation of different perspectives, backgrounds, and identities as an integral part of an inclusive learning environment in which all students can thrive.

As student success champions, we value:

- Intentional, comprehensive, collaborative advising and advocacy;
- Holistic development and empowerment of students through equitable support and guidance; and
- Ongoing proactive relationships with students demonstrating compassion and care.

Structure

The School of Nursing Advising Team is the assigned academic advisor for all students pursuing admission to the Pre-Licensure program. The Team operates under an open advising model. This means students are not assigned to one particular advisor, but rather have the choice of meeting with *any* of the nursing advisors. Once admitted to the Pre-Licensure Program, students will be reassigned to a faculty advisor for the four-remaining semesters until graduation.

Services & Support

The School of Nursing Advising Team offers a variety of services to meet the needs and serve the interests of current students. This includes, but it not limited to individual appointments, group advising sessions, walk-in advising, parallel planning, topic specific informational sessions, early/mid-term alert outreach, nursing progression assessments, preparing to apply assessments, and on-campus nursing exploratory events. Additionally, the [Pre-Licensure Program Advising](#) website is an essential resource for nursing majors to bookmark and access for critical information and resources.

The School of Nursing Advising Team is available for individual appointments (in-person & ZOOM) every day from 9-4pm with some evening options. Appointments may be scheduled for any reason, but generally pertain to academic planning, program requirements, policies, coursework, resources, and referrals.

Group Advising Sessions are required mid-semester both fall and spring term for all first-year students when preparing for registration. These sessions cover information pertaining to program requirements, policies, academic tools, nursing progression, alternate planning, and registration.

Communications

The School of Nursing Advising Team utilizes MavMAIL for general advising announcements and information. Students are encouraged to send inquiries to NursingAdvising@mnsu.edu or an individual nursing advisor as necessary.

Appointments

Current students should use [MAVCONNECT](#) to schedule an advising appointment or contact the Allied Health & Nursing Advising Office (507) 389-6315. Nursing advisors are located on the 3rd floor of Wissink Hall. Students should check-in with the front desk in office 360.

Student Responsibilities for Advising

- Actively participant in the academic advising experience.
- Accept responsibilities for your decisions.
- Follow through with recommended actions and referrals from advisor.
- Provide advisor with accurate information about interests, abilities and goals.
- Prepare for advising sessions in advance with questions and materials for discussion.
- Learn the application criteria, admission requirements and ranking process.
- Utilize the available resources to enhance your learning and build autonomy.
- Check MavMAIL daily to be aware of important dates, deadlines, and opportunities.
- Learn to access and interpret information in E-services including registration, billing, grades, and the Degree Audit.

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Disclaimer

Every effort has been made to ensure the accuracy of the material contained within this handbook. However, all policies, procedures, and program information are subject to change. The provisions of this handbook do not constitute a contract between the student, the college, or the School of Nursing. Students will be responsible for and held to changes in the Pre-Nursing Student Handbook. Pre-Nursing students will be notified of handbook changes.



Pre-Licensure Program SCHOOL OF NURSING

SAMPLE FOUR-YEAR PLAN OF STUDY

<p>*BIOL 220 Human Anatomy (4cr) *ENG 101 Foundations of Writing & Rhetoric (4cr) *GEOG 103 Intro to Cultural Geography (3cr) General Education - Goal Area 1B (3cr)</p>	<p>*CHEM 111 Chemistry of Life Processes Part II (5cr) *NURS 101W Courage, Caring & Teambuilding (3cr) ~PSYC 101 Intro to Psychological Science (4cr) General Education - Goal Area 10 (3cr)</p>
<p>*BIOL 330 Principles of Human Physiology (4cr) *KSP 235 Human Development (3cr) *STAT 154 Elementary Statistics (4cr) ~FCS 242 Nutrition for Healthcare Providers (3cr) General Education - Goal Areas 6, 9, WI (3cr)</p>	<p>~BIOL 270 Microbiology (4cr) ~NURS 282 Pathophysiology for Healthcare Professionals (3cr) ~NURS 284 Pharmacology for Healthcare Professionals (3cr) ~NURS 286 Relationship-based Care in Nursing Practice (3cr) General Education - Goal Areas 6, 7, Diverse Cultures (3cr)</p>
<p>NURS 333 Professional Nursing (3cr) NURS 334 Physiologic Integrity I (4cr) NURS 335 Family & Societal Nursing Inquiry (3cr) NURS 336 Assessment and Nursing Procedures (5cr)</p>	<p>NURS 363 Critical Inquiry in Nursing (2cr) NURS 364 Physiologic Integrity II (5cr) NURS 365 Nursing Care of Families in Transition (7cr) NURS 366 Quality, Safety & Informatics in Healthcare (2cr)</p>
<p>NURS 433 Community Oriented Nursing Inquiry (4cr) NURS 434 Physiologic Integrity III (4cr) NURS 435 Nursing Care of Families in Transition (3cr) NURS 436 Psychosocial Integrity (4cr)</p>	<p>NURS 463 Nursing Leadership and Management (3cr) NURS 464 Physiologic Integrity IV (4cr) NURS 465 Nursing Care of Families in Crisis (2cr) NURS 466 Professional Role Integration (4cr)</p>

Admission to Pre-Licensure Program

Application for admission to the Pre-Licensure Program is a separate process, and in addition to University admission. Admission is competitive; meeting minimum requirements does not guarantee acceptance. Application periods occur twice year. Application deadlines are always the fourth Friday of fall and spring semester.

Application Criteria

1. Completion of 30 semester credits.
2. A minimum total cumulative GPA of 3.0 on a 4.0 scale
3. Completion of required Core Pre-requisites with a minimum C grade.

Pre-requisite Courses

Students must complete pre-requisite courses for application and admission eligibility. All coursework must be completed with a minimum C letter grade.

2023-2024 Catalog Requirements

Core Pre-requisites must be completed prior to program application.

BIOL 220	Human Anatomy
BIOL 330	Principles of Human Physiology
CHEM 111	Chemistry of Life Processes Part II
ENG 101	Foundations of Writing & Rhetoric
KSP 235	Human Development
STAT 154	Elementary Statistics

Support Pre-requisites must be completed prior to beginning program.

BIOL 270	Microbiology
FCS 242	Nutrition for Healthcare Professionals
PSYC 101	Intro to Psychological Science
NURS 282	Pathophysiology for Healthcare Professionals
NURS 286	Relationship-based Care
NURS XXX	Family & Societal Inquiry for Healthcare Professionals

2022-2023 Catalog Requirements & Prior

Core Pre-requisites must be completed prior to program application.

BIOL 220	Human Anatomy
BIOL 330	Principles of Human Physiology
CHEM 111	Chemistry of Life Processes Part II
ENG 101	Foundations of Writing & Rhetoric

GEOG 103	Intro to Cultural Geography
KSP 235	Human Development
NURS 101W	Courage, Caring & Teambuilding
STAT 154	Elementary Statistics

Support Pre-requisites must be completed prior to beginning program.

BIOL 270	Microbiology
FCS 242	Nutrition for Healthcare Professionals
PSYC 101	Intro to Psychological Science
NURS 282	Pathophysiology for Healthcare Professionals
NURS 284	Pharmacology for Healthcare Professionals
NURS 286	Relationship-based Care

Application Procedures

The students making application to the Pre-Licensure Program are required to submit the program application, complete the TEAS Exam and participate in the group interview. Detailed application instructions are included in the application packet, which is posted online November 15th or July 1st depending on the application cycle. The application deadline is always the 4th Friday of the fall or spring term.

Admission Ranking

Each applicant pool is rank ordered using the Core Pre-requisite GPA, the total TEAS score and the group interview score.

- Core Pre-requisite GPA is 50%
- Total TEAS score is 25%
- Group interview score is 25%

The School of Nursing currently offers admission to the top 64 students from each applicant pool. Beginning Fall 2024 the top 72 students will be admitted, and by Fall 2025 the top 80 students will be admitted each semester.

Admission Notification

Admission notification letters will be emailed on Wednesday, six weeks after the application deadline. All letters will be emailed to the applicant's MavMAIL address listed on the application. Admitted students are required to attend a mandatory Admission Advising session held the following week.

Admission

Full admission to the Pre-Licensure Program requires students to fulfill the following requirements prior to program start date:

- Certified as a nursing assistant, and listed as active on a Nursing Assistant Registry in the United States.
- Completion of required Support Pre-requisites with a minimum C grade.
- Approval to work with patients without supervision from the Minnesota Department of Health Background check.

Admission Data

The following data should be used to inform and assist students with academic planning and major progression assessment. The data was compiled using the grades and scores from admitted students.

- Average Core Pre-requisite GPA: 3.4-3.6
- Average TEAS Examination Score: 77-78%
- Average Group Interview Score: 21.8 / 23

TEAS Exam

Purpose: The ATI Test of Essential Academic Skills (ATI TEAS®) measures basic essential skills deemed most appropriate and relevant to indicate readiness and success in a nursing program. It is a computerized exam, administered by the School of Nursing and required for admission consideration.

Format: Multiple Choice, 170 questions

Time Limit: 209 minutes (about 3 ½ hours). Each subject area has a time limit.

Subject Areas:

- Reading - 64 minutes
- Mathematics - 54 minutes
- Science - 63 minutes
- English & Language Usage - 28 minutes

Scoring: The total score from the exam will be used towards the admission ranking process. The total score is 25% of the ranking. There is no minimum score requirement.

TEAS® Exam Policies

- The TEAS® must be completed by the application deadline- fourth Friday of the semester.
- The TEAS® may only be taken during the semester applying to the Pre-Licensure Program at MNSU.
- The TEAS® may only be completed once a semester.
- TEAS® scores are valid for one year.

- The highest valid TEAS® score will be used towards admission ranking.
- Students may test at another site and request an official TEAS® transcript to be sent to the School of Nursing. The transcript must be received by the application deadline.
- If the TEAS® is taken more than once a semester, the School of Nursing will only use the score from the first attempt.

Registration & Payment

Registration & payment will be completed online through the [ATI Website](#).

Minnesota State University, Mankato offers the TEAS exam to Pre-Licensure Program applicants in the months of September and January. Testing availability will become limited as the application deadline approaches. Students are encouraged to plan ahead. Specific testing dates and times are listed in the application packet which is posted July 1st and November 15th.

Follow the [student instructions](#) to create an ATI account and register for the TEAS exam.

Registration for the TEAS will close at 12:00am, 24 hours prior to the exam date.

Preparation

ATI recommends approximately 6 weeks of preparation prior to taking the exam.

A variety of preparatory products and packages, ranging in costs, are available for purchase in the Online Store of your ATI account.

Students may also purchase Prep Products and find resources [HERE](#). ATI recommends students check out their [Facebook Page](#) for live TEAS prep events as well as previously recorded videos and their [ATI Student Blog](#).

Accommodations

Every attempt will be made to accommodate qualified students with disabilities. Students on file with Accessibility Resources are advised to contact the University Testing Center directly at TestingCenter@mnsu.edu for arrangements. Reasonable accommodations will be provided in accordance to the plan established with Accessibility Resources.

Published test dates on ATI's website does not guarantee accommodations are available for that session. In some circumstances, a separate testing date may need to be scheduled after the nursing application deadline, in consultation with the School of Nursing.

Group Interview

Pre-Licensure Program applicants must participate in an on-campus group interview for admission consideration. Each group interview may hold up to 5 students and will be conducted by two nursing faculty members.

After the application deadline, applicants will be contacted via email with interview information including available dates, times and sign up. Interviews will take place in September and February during the respective application periods. Sample interview questions will be provided after selected interview date and time is confirmed.

The purpose of the interviews are to evaluate the students’:

- Ability to communicate independently and within a group.
- Ability to critically think and articulate their ideas.
- Professional behavior in demeanor, dress, and interactions.

POLICIES FOR PRE-NURSING STUDENTS

In addition to the student policies outlined in the Academic Catalog, the following policies are in effect for students pursuing application and admission to the Pre-Licensure Program.

A. Pre-Requisite Grade Requirement

All Core and Support pre-requisites must be completed with a minimum C letter grade. Pass/No credit are not acceptable.

B. Standard Grading Scale

The standard grading scale uses straight A, B, C, D and F letter grades, in addition, faculty members have the option of using +/- for further differentiation of achievement. Every grade carries with it a certain number of ‘quality points’ used for GPA calculation.

Grade	Quality Points	Grade	Quality Points	Grade	Quality Points
A+	4.00	A	4.00	A-	3.67
B+	3.33	B	3.00	B-	2.67
C+	2.33	C	2.00	C-	1.67
D+	1.33	D	1.00	D-	.67
F	0.00				

C. Double-Letter Grading Scale

Some post-secondary institutions use the double-letter grading system (e.g. AB, BC). To convert a double-letter grade to the standard scale, the School of Nursing uses the following calculations:

- Take the standard quality points for the first letter grade, and multiply by the course credit.
- Next, take the standard quality points for the second letter grade, and multiply by the course credit.

- c. Add the two outcomes together, and divide it by double the amount of the course credit.
- d. **Example: 4-credit course with AB letter grade**

$$A(4.0) \times 4cr = 16$$

$$B(3.0) \times 4cr = 12$$

$$(16 + 12) / 8cr = 3.5 \text{ quality points}$$

D. AP and IB Examination Scores

Minnesota State University, Mankato awards credit for Advanced Placement (AP) and International Baccalaureate (IB) Examinations. This credit may fulfill pre-requisite coursework with a passing letter grade.

- a. If an AP/IB exam score is used to complete a core pre-requisite, a letter grade will be assigned at the time of application to calculate the Core Pre-requte GPA.

AP/IB Score of 5 = A

AP/IB Score of 4 = B

AP Score of 3 = C

E. Repeat Core Pre-requisite

Core pre-requisites may only be repeated one time each (two overall attempts), regardless of letter grade. The School of Nursing will use the average grade from the two attempts to calculate the Core pre-requisite GPA for admission ranking. A withdraw from a Core prerequisite will be considered one attempt, and a (-0.33) quality point deduction will be assigned to determine the average grade.

Examples:

The average course grade is calculated by using the quality points assigned for each letter grade (see Policy B., Standard Grading Scale; Policy C., Double-Letter Grading Scale).

- 1st attempt at 4 credit course: C (2.0 quality points) = 2.0 X 4 credits = 8 GPA points
- 2nd attempt at 4 credit course: A (4.0 quality points) = 4.0 X 4 credits = 16 GPA points
- 24 GPA points/8 credits = 3.0 quality points
- In this example, the average grade for this 4 credit course will be 3.0, or a "B".

A withdraw (W) from a course will be considered one attempt at the course. A (-0.33) quality point deduction will be assigned when one of the course attempts is a W.

- 1st attempt at 4 credit course: W (-0.33 quality points) = (-0.33) X 4 credits = (-1.32) GPA points
- 2nd attempt at 4 credit course: B (3.0 quality points) = 3.0 X 4 credits = 12 GPA points
- 10.68 GPA points/4 credits = 2.67 quality points
- In this example, the average grade for this 4 credit course will be 2.67, or a "B-".

Exception: An exception to this policy applies to students who completed a Core pre-requisite during high school. These students may choose to repeat the course. This is their final attempt. The two grades will **not** be averaged. Their second attempt is the final letter grade that will be used to calculate the Core Pre-requisite GPA.

F. Course Substitutions

Course substitutions may be awarded when a transfer course was not determined equivalent, or an exact match, to a pre-requisite. The School of Nursing may award a substitution if the transfer course is determined to be comparable in nature, content and level to the pre-requisite course.

1. It is the responsibility of the student to contact the Student Relations Coordinator when seeking a course substitution. Students may be asked to provide a course description and/or course syllabus from the previous institution. Further consultation with the School of Nursing Chairperson may be necessary.
2. If a substitution is granted, official paperwork will be completed, and a copy is given to the student for their records. The Registration Office processes all approved substitutions for official documentation on the Degree Audit Report (DARS).
3. Once a substitution is approved, the Repeat Core Pre-requisite policy applies.

G. Course Waivers

Course waivers may be provided by the School of Nursing when students have satisfied course pre-requisites through other educational or employment experiences, which do not involve credit. A course waiver indicates students have the background necessary to continue in the academic program.

1. Students inquiring about a waiver should meet with the School of Nursing Chairperson to discuss prior learning experiences. Additional materials that provide further explanation of the experience may be requested for full consideration.
2. If a waiver is granted, official paperwork will be completed, and a copy is given to the student for their records. The Registration Office processes all approved waivers for official documentation on the Degree Audit Report (DARS).
3. Waivers do not provide any college credit towards the degree and will not impact the Core pre-requisite GPA for admission. Students may need to take additional credit to meet the requirements of the program.

H. Pre-Nursing Appeal

Students may petition the Pre-Licensure Program Committee when extenuating circumstances impacted their academic performance, and found themselves to be in violation of a School of Nursing Policy. The procedure to follow is outlined below:

- a. Schedule an appointment with the Student Advising Director (SAD) to discuss options, including appeal process and deadlines.
- b. Complete the “Pre-Nursing Appeal” form. (See Appendix B)
- c. Submit “Pre-Nursing Appeal” form and supporting documents to the SAD. Submission of document one week prior to the Committee meeting is required so members have time to carefully review all materials.
- d. The SAD will notify the Pre-Licensure Program Committee Chairperson of the upcoming appeal.
- e. The Pre-Licensure Program Committee will make a decision based on a review of the personal letter, supporting documentation if provided, the academic record of the student, and the Student Advising Director and faculty member statements.
- f. The Pre-Licensure Program Committee Chairperson will notify the student by letter of their appeal acceptance or denial.

I. 5-Year Limit for Core Science Pre-requisites

All core science pre-requisite courses (BIOL 220, BIOL 330 and CHEM 111) must be completed within 5 years of the program application deadline. Students with science credits older than five years will need to retake the applicable coursework. An appeal is not needed if courses are retaken due to 5-year limit.

J. Nursing Assistant Admission Requirement

All students admitted to the Pre-Licensure Program must be certified as nursing assistants, and listed as active on a Nursing Assistant Registry in the United States. (See Appendix C)

K. English Language Proficiency Requirement

Applicants to the Pre-Licensure Program from non-English speaking countries must demonstrate minimum English proficiency requirements in one of the following ways:

- TOEFL iBT minimum score of 84 with a minimum speaking score of 26
- TOEFL PBT minimum score of 560
- IELTS overall score of 6.5 with a minimum of 6.0 on all modules

L. Minimum Grade Pre-req for NURS 282 and 284

Students must have a minimum grade of a C in both BIOL 220 and BIOL 330 in order to enroll in NURS 282: Pathophysiology for Healthcare Professionals and NURS 284: Pharmacology for Healthcare Professionals.

M. Transfer Students from Other Nursing Programs

Students who wish to transfer to the School of Nursing from other nursing programs must meet the same criteria as all other students, including the cumulative GPA requirement.

A transfer student who has received two grades of “C-,” “D +/-,” “F,” “No Pass,” “No Credits,” or “Withdraws” from a nursing course or required related course(s) may not be considered for admission to the School of Nursing. If these courses have been retaken and successfully completed at another institution, the student will have to appeal to the Pre-Licensure Program Committee for admission. The student must include in their petition how they have changed at-risk academic behaviors and provide evidence of academic success to be considered for provisional admission.

A student who has been unsuccessful in another nursing program may not be considered unless she/he has had a least one quarter/semester absence from that program and has appealed to the Pre-Licensure Program Committee for admission. To be considered for admission, the appeal must be received at least by the second week of the semester PRIOR to the semester for which admission is requested.

Students who wish to transfer nursing credits from other nursing programs must provide course syllabi for the courses for which they are requesting transfer credits. These must document the number of credits and the number of contact hours spent in the classroom and in experiential learning. These documents must be submitted at the time of application and will be reviewed by the Pre-Licensure Coordinator and by the Pre-Licensure Committee, who will determine if the courses for which the student is requesting credit are comparable. If these courses are not comparable, the student will need to retake the courses at Minnesota State University, Mankato.

N. Immunizations

Immunization requirements apply to all students admitted to the Pre-Licensure Program. This policy was taken from the Pre-Licensure Student Handbook, but pre-nursing students should be aware of these requirements as they prepare for admission to the program. Evidence of current immunizations and Mantoux tests is required by clinical agency partners and must meet the standards outlined below.

Tuberculosis Screening

Completion of a 2-step Mantoux (with the two skin tests being done 1-2 weeks apart) or a negative blood test (E.g., IGRAs: QuantiFERON-TB Gold or T-SPOT) will be done on admission. The student will then submit a 1-step Mantoux each following year they are in the program. If the Mantoux test is positive, a negative blood test documentation completed within the past year is required. Submitted document(s) must include the medical source name, dates, and student name.

If a student has a history of a positive tuberculin skin test (Mantoux), a subsequent negative chest x-ray report and negative SON Positive TB Screen Follow-up form are needed; the SON Positive TB Screen Follow-up form must be submitted annually.

Students with latent TB must have medical clearance to begin clinical courses. The SON Positive TB Screen Follow-up form must be submitted annually.

MMR Immunity

2 MMR vaccinations, or a positive titer result for all three diseases—measles (rubeola), mumps, and rubella. Submitted document(s) must include the medical source name, dates, and student name.

Tdap/Td Vaccination

Must have received one adult dose of Tdap (tetanus, diphtheria, and pertussis), or Tdap over 10 years ago with Td (tetanus) in the past 10 years. Submitted document(s) must include the medical source name, dates, and student name.

Influenza Vaccination

Vaccination for current flu season by September 30th annually, or a written medical exemption signed by a healthcare professional and approved by the clinical agencies the student is conducting clinicals. Submitted document(s) must include the medical source name, dates, and student name.

Hepatitis B Vaccination

A two or three dose series of Hepatitis B vaccine (2-dose series only applies when 2-doses of Heplisav are used at least 4 weeks apart), or positive titer blood test results. Submitted document(s) must include the medical source name, dates, and student name.

Varicella Immunity

Two vaccinations or positive titer blood test results. Self-reports of chickenpox immunity are not accepted. Should a titer not indicate immunity, the vaccine will need to be administered again. Submitted document(s) must include the medical source name, dates, and student name.

Covid-19 Vaccination

It is strongly recommended students get vaccinated for the COVID-19 virus. There are currently three options available:

https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fvaccines%2Fdifferent-vaccines.html

If students are not vaccinated, clinical agencies can deny student access to the clinical agency. Students may not be able to progress in the program. For some agencies, a booster may be needed. Documentation of COVID vaccination status (including which vaccine and vaccine administration dates) is to be uploaded into the student's SPS account. Documentation includes clinical name; 1 vaccination (Johnson & Johnson), or 2 vaccinations (Moderna or Pfizer-BioNTech) or declination form. Submitted document(s) must include the medical source name, dates, and student name.

Appendix A

Pre-Nursing Appeal

Name: _____ Tech ID/Star ID: _____

Local Address: _____ City: _____

State: _____ Zip Code: _____ MavMAIL: _____

Instructions:

Prior to completing the Pre-Nursing Appeal, students must schedule an appointment with a Nursing Advisor to discuss options, including appeal process and deadlines. The Pre-Nursing Appeal and all supporting documents must be submitted one week prior to a Pre-Licensure Program Committee.

Appeal Due Date: _____ **Meeting Date:** _____

I. Attach a personal letter which includes the following information:

- Your appeal request.
- An explanation of the extenuating circumstances which impacted your academic performance.
- Your plan on how you have changed these circumstances.
- Strategies you plan to use which will enhance your academic performance in the future.

II. Attach documentation from professionals that have assisted you in these circumstances (example: physician, counselor, etc.) or acknowledgment of no additional supportive documentation.

III. Attach any other supporting documentation you would like the Nursing faculty to review.

Submit your Pre-Nursing Appeal form, personal letter and supporting documents to:

Kasi Johnson, Student Advising Director
Kasi.Johnson@mnsu.edu
School of Nursing
360 Wissink Hall
Mankato, MN 56001

Students' names and other identifying information is redacted on the appeal documents. Students will be notified by letter from the Pre-Licensure Program Chairperson of their appeal acceptance or denial.

By signing below, I acknowledge that I understand the appeal process as outlined in the Pre-Nursing Handbook. Further, I understand that I will be required to meet the conditions outlined in the letter from the Pre-Licensure Program Chairperson, including a denial. I understand that if my appeal is denied, I may be unable to pursue nursing at Minnesota State University, Mankato. It is my responsibility to clarify appeal conditions.

Student Signature: _____ Date: _____