

Minnesota State University, Mankato
Sport Management Association

Constitution

September 2020

ARTICLE I.

NAME

The official name of this organization shall be Sport Management Association. The short name for this organization shall be (SMA).

ARTICLE II.

PURPOSE

We as the Sport Management Association strive to develop members into successful sport business professionals by providing connections for future field experience of sport organizations. Members gain perspective on the industry with facility tours, guest speakers and other opportunities.

ARTICLE III.

MEMBERSHIP

- Section 1. Membership in this organization is open to any undergraduate who would like to join. There is no specific major a student needs to be pursuing to become a member. This organization accepts responsibility to ensure equal opportunity in all aspects of its programs for all qualified persons regardless of race, religion, age, or sex.
- Section 2. Membership will be established through multiple methods:
- a. The association is open to anyone.
 - b. There is an open invitation to all students at MSU.

ARTICLE IV.

EXECUTIVE BOARD

- Section 1. The executive members of this organization include nine different positions:
- a. The positions are as followed: President, Vice President, Secretary, Director of Finance, Director of Marketing,

Director of Events, Director of Community Relations, and Senior Advisor.

Section 2. Listed below are the general duties of each executive member:

- a. President – Planning, organizing, and executing meetings. Running the SMA Engage page and other necessary duties.
- b. Vice President – Assist the president in executing meetings and serves as a mentor to all members.
- c. Secretary – Takes notes during meetings, creates SMA calendar and tracks attendance.
- d. Director of Finance – Tracks the organization's funds. Keeps a running budget and ensures it goes smoothly.
- e. Director of Marketing– Creates promotions for the organization and events. Manages social media accounts, with the goal to increase membership.
- f. Director of Events – Plans and coordinates events. Ensures all details are in order for a successful event.
- g. Director of Community Relations – Seeks opportunities for the organization to become involved in the local community. Organizes events to increase funds and support future travels.
- h. Senior Advisor – Serves as a mentor for all members based on his/her experiences. Assist exec. board members in executing their roles.

Section 3. The date of election is based on the last meeting of the school year or semester. There is no maximum for the length of an executive member's term.

- a. The only time an election would be held at the end of the semester would be if there is an open position.
 - b. If a current executive member would like to switch to the open position during the election, that is acceptable. Their position would then become the open position if they are elected.
 - c. At the end of the school year, all the positions are open. Anyone can give their pitch for a chance to get elected for any position.
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- d. There is no limit of positions one person can try to get elected for.
- e. An executive member can hold their position for as long as they continue to be elected for.

Section 4.

The method of election is stated below. This is to be followed for the election of all positions at the end of the school year.

- a. The voters consist of the members present at the Spring Election Meeting.
- b. The current President and Vice President go through positions starting with President, Vice President, Secretary, Director of Finance, Director of Marketing, Director of Events, Director of Community Relations, and lastly Senior Advisor (if available)
- c. The voters will vote on pieces of paper and the faculty advisor will count the votes.
- d. The recipient of the position is announced based on the popular vote, and this process is repeated for each position on the list.
- e. In the event that the election cannot take place in person, a virtual method is another option

Section 5.

A candidate must receive majority vote to receive the position.

- a. If they do not, the faculty advisor will decide the final vote.

Section 6.

Executive Member Position Vacancy Policy:

- a. If an executive position becomes open during the middle of the school year within the first semester, it will not be filled until the end of the semester. Until then, the other executive members will work together to cover the duties of the position.
- b. The voting process will become active during the last executive meeting of the semester in order to fill the vacant position(s).
- c. If a member is voted in to fill the vacant executive board position in January, their position will reopen when the elections take place at the last meeting of the school year.

Section 7. In order to be eligible for an executive member position, the member must show regular effort to attend the Sport Management Association meetings. The executive member's academic record is up to them and if they see that their involvement in the association is affecting their academics, it is up to them to resign from their position.

- a. An executive member must be enrolled in at least one credit hour at Minnesota State University, Mankato.

Section 8. Removal from Office:

- a. Failure to attend two meetings unexcused will result in a warning.
- b. Three unexcused absences will result in the removal from their position.

ARTICLE V.

MEETINGS

Section 1. Meetings will be held on a weekly basis:

- a. This is not a set-in place rule to have a meeting every single week. There might be a week where there is no meeting because of University Schedule, outside of SMA events etc.

ARTICLE VI.

PARLIAMENTARY AUTHORITY

Meetings will be run by President, Vice President, and other exec board members.

ARTICLE VII.

FINANCES

Section 1. Our funds come from various sources including through the University, fundraising plays a large part in increasing our funds as well.

- a. Dues
 - a. Members are not required to pay any dues to join SMA.

- Section 2. Stated below is the method of the expenditure of funds:
- a. Our organization's funds will be used for opportunities to increase our knowledge of the sport industry.
 - b. Listed below are some examples of opportunities.
 - a. Educational tours and trips, guest speakers

ARTICLE IX.

READING OF THE CONSTITUTION

The constitution shall be read to all the members at the first meeting of each year.

ARTICLE X.

ADVISORS

- Section 1. There is one advisor for this association:
- a. A Sport Management faculty member is the advisor from the College of Allied Health and Nursing.
- Section 2. Listed below are the duties of the advisor:
- a. Provide the organization with information only they can obtain.
 - b. Provide approval of certain events or traveling.

ARTICLE XI.

METHOD OF AMENDMENT

This constitution may be amended at an executive meeting by a two-thirds vote of the executive members. This document must be voted on before submission for recognition. No constitution will ever be amended by a less than two-thirds vote.

ARTICLE XII.

Non-Hazing Compliance Statement:

- a) The Sport Management Association at MSU, maintains a strong commitment to not engaging in any activities that could be considered or construed as hazing by any legal party or Minnesota State University, Mankato.

- b) Hazing is defined as any activity without reasonable or legitimate educational value expected of someone for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization that humiliates, degrades or risks emotional, psychological, and/or physical harm, regardless if a person's willingness to participate.
- c) In cases of individual violators, appropriate disciplinary action maybe imposed as outlined in *The Minnesota State Basic Staff Student Handbook*. In cases where the entire organization has authorized such conduct; loss of privileges, temporary suspension of registration, or rescission or termination of registration may be imposed.

Article XIII.

Enabling Clause

- a) This Constitution was reviewed and ratified by the Executive Board on September 8th, 2020 at an Executive Board meeting.

	Signatures/Dates	
President:	<u>Will Rohde</u>	Date: <u>09/08/20</u>
Vice President:	<u>Jarrett Mescher</u>	Date: <u>9-8-20</u>
Treasurer:	<u>Chae North</u>	Date: <u>9-8-20</u>
Secretary:	<u>Jodi Miller</u>	Date: <u>9-8-20</u>
Director of Marketing:	<u>Isiah Nalley</u>	Date: <u>9/8/20</u>
Senior Advisor:	<u>Walter Reger</u>	Date: <u>9/08/20</u>
Faculty Advisor:	<u>[Signature]</u>	Date: <u>9/3/20</u>