

Minnesota State University, Mankato  
Health Science Department  
Alcohol and Drug Studies Internship Experience

**Progress Report**

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Student Intern

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Site Location

Part I. Based upon your experience of supervising this MSU, M student intern, please use the scale below to rate how adequately prepared the student was for the internship experience. Please circle your response. Leave blank if no basis for the rating exists.

Rating Scale:     4 = Excellent  
                      3 = Good  
                      2 = Fair  
                      1 = Poor  
                      N/A = Not Applicable

1. ATTITUDEES

- |   |   |   |   |   |     |
|---|---|---|---|---|-----|
| a. attitude toward the client                         | 4 | 3 | 2 | 1 | N/A |
| b. attitude toward the chemical dependency profession | 4 | 3 | 2 | 1 | N/A |
| c. attitude toward personal and professional growth   | 4 | 3 | 2 | 1 | N/A |

2. KNOWLEDGE

- |  |   |   |   |   |     |
|--|---|---|---|---|-----|
| a. general knowledge about chemical dependency<br>(i.e. history of CD, up-to-date on the literature, role<br>of CD agencies, the practice of CD counseling)  | 4 | 3 | 2 | 1 | N/A |
| b. specific knowledge about chemical dependency<br>(i.e. major classifications of chemicals, which<br>chemicals are most commonly used/misused/abused,<br>physical effects of chemicals, symptoms of CD,<br>continuum of care) | 4 | 3 | 2 | 1 | N/A |

3. SKILLS

- |                                  |   |   |   |   |     |
|----------------------------------|---|---|---|---|-----|
| a. assessment skills             | 4 | 3 | 2 | 1 | N/A |
| b. referral skills               | 4 | 3 | 2 | 1 | N/A |
| c. individual counseling skills  | 4 | 3 | 2 | 1 | N/A |
| d. group counseling skills       | 4 | 3 | 2 | 1 | N/A |
| e. family counseling skills      | 4 | 3 | 2 | 1 | N/A |
| f. charting/documentation skills | 4 | 3 | 2 | 1 | N/A |

Part II. In general, please rate the following qualities of the student intern.

- |                                  |             |
|----------------------------------|-------------|
| 4. HUMAN RELATIONS               |             |
| a. compatibility with co-workers | 4 3 2 1 N/A |
| b. oral communication            | 4 3 2 1 N/A |
| c. written communication         | 4 3 2 1 N/A |
| 5. WORK PERFORMANCE              |             |
| a. responsibility                | 4 3 2 1 N/A |
| b. dependability                 | 4 3 2 1 N/A |
| c. self-starter                  | 4 3 2 1 N/A |
| d. ability to adjust to change   | 4 3 2 1 N/A |
| e. ability to organize time      | 4 3 2 1 N/A |
| f. problem solving skills        | 4 3 2 1 N/A |
| 6. PERSONAL QUALITIES            |             |
| a. appearance                    | 4 3 2 1 N/A |
| b. emotional maturity            | 4 3 2 1 N/A |
| c. professional manner           | 4 3 2 1 N/A |
| d. optimistic/positive outlook   | 4 3 2 1 N/A |

COMMENTS:

Part III. If you rated any of the previous items as either “Fair” (2) or “Poor” (1), please share your reason for the rating.

Item #	Reason
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
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_____	_____
_____	_____

Part IV. Please feel free to use the space provided below to comment on any aspect of the MSU, M Alcohol and Drug Studies Internship Program.

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Date

Signature of Site Supervisor

Thank you for your cooperation.