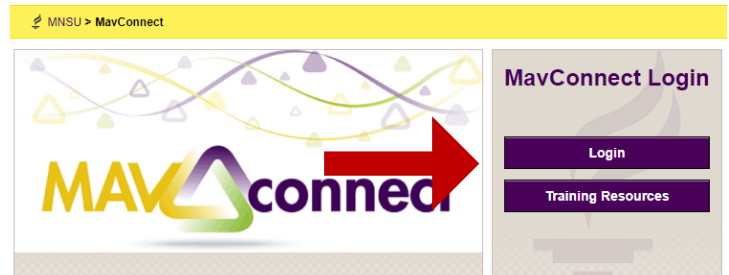


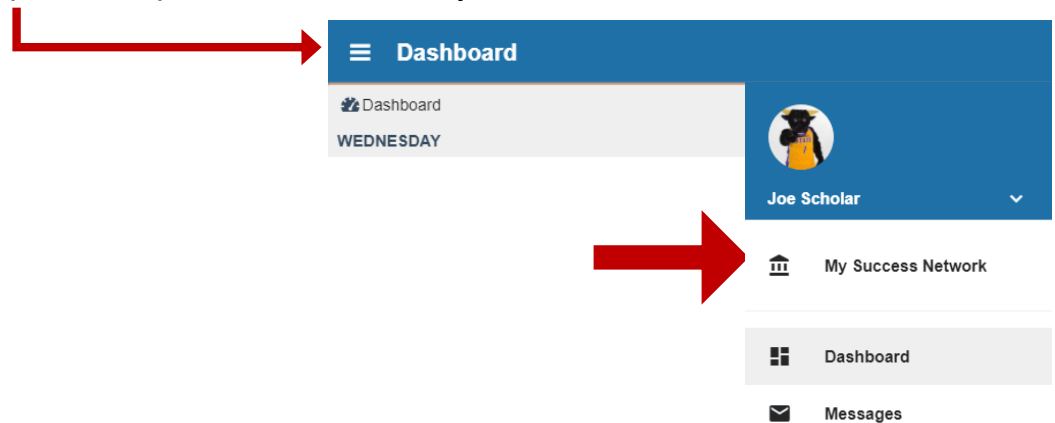


## Scheduling an Appointment Online through MavCONNECT

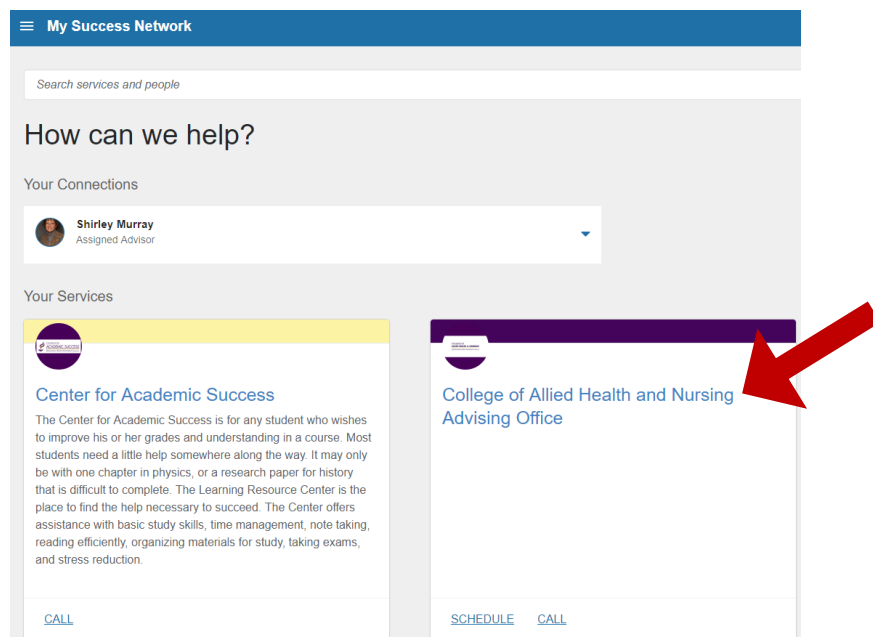
1. Go to [www.mnsu.edu/mavconnect](http://www.mnsu.edu/mavconnect).
2. Click on **Login**.




3. Click on the **Navigation (three lines)** button and choose **My Success Network**.



4. Find the College of Allied Health and Nursing Advising Center and click on the title "College of Allied Health and Nursing Advising Office".



5. Select the advisor you are wishing to book an appointment with and use the drop down arrow to select requesting an appointment.





## College of Allied Health and Nursing Advising Office


Contact  
[Call 507-389-6315](tel:507-389-6315)  
[Visit website](#)

Location  
124 Myers Fieldhouse


Team Members

**Katie Hodgden**  
College of Allied Health Academic Advisor

**Shirley Murray**  
Assigned Advisor, College of Allied Health Advisor, G...

**Jennifer Nelson**  
College of Allied Health Advisor, Student, TA

6. Select the **Reason** for the appointment.



What do you need help with?

☐ Academic planning

☐ Add/change major or minor

☐ Course Withdrawal

☐ Academic Warning/Probation

☐ Career/Internship/Graduate School Planning

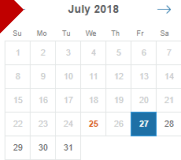
☐ Degree Audit Review

7. Use the calendar and select a date for an appointment. Use the arrows to move to a new month if needed.

What day and time works for you?

07/27/18 → 07/27/18

Friday, 07/27



July 2018

Su Mo Tu We Th Fr Sa

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30 31

☒ Show group meetings

☐ 08:00 - 08:15 am  
Preska 103

15m

☐ 08:15 - 08:30 am  
Preska 103

☐ 08:30 - 08:45 am  
Preska 103

15m

☐ 08:45 - 09:00 am  
Preska 103

☐ 09:00 - 09:15 am  
Preska 103

15m

☐ 09:15 - 09:30 am  
Preska 103

☐ 09:30 - 09:45 am  
Preska 103

15m

☐ 09:45 - 10:00 am  
Preska 103

☐ 10:00 - 10:15 am  
Preska 103

15m

☐ 10:15 - 10:30 am  
Preska 103

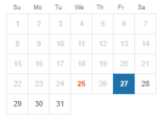
SHOW MORE TIMES

8. Select a time for the appointment and click “Continue”

What day and time works for you?

07/27/18 → 07/27/18

Friday, 07/27



July 2018

Su Mo Tu We Th Fr Sa

1 2 3 4 5 6 7

8 9 10 11 12 13 14

15 16 17 18 19 20 21

22 23 24 25 26 27 28

29 30 31

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15m

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Preska 103

☐ 09:30 - 09:45 am  
Preska 103

15m

☐ 09:45 - 10:00 am  
Preska 103

☐ 10:00 - 10:15 am  
Preska 103

15m


☐ 10:15 - 10:30 am  
Preska 103

SHOW MORE TIMES

[BACK](#)

[CONTINUE](#)

9. Confirm that the date/time/reason look correct for your request and add any **additional details that you want to share with your advisor prior to the meeting**. Click **Confirm** to request the appointment.

Does this look correct?	
<div>Date and Time</div> <div>Friday, July 27</div> <div>08:15 – 08:30 am</div> <div><a href="#">Change duration</a></div>	<div>Reason for Visit</div> <div>Academic planning <a href="#">Change</a></div>
<div>Location</div> <div>Preska 103</div>	<div>If you want, tell us a little bit about what's going on so we can help</div> <div></div> <div><div>CONFIRM</div></div>