

BSSW PROGRAM COURSE PLAN

Student Name:

Tech Id:

Second Major:

Minor(s):

TOTAL CREDITS COMPLETED PRIOR TO CURRENT SEMESTER = _____

CURRENT SEMESTER/YEAR:		NEXT SEMESTER/YEAR:	
Course #, Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
<i>Total Credits</i>	=	<i>Total Credits</i>	=

SEMESTER/YEAR:		SEMESTER/YEAR:	
Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
<i>Total Credits</i>	=	<i>Total Credits</i>	=

SEMESTER/YEAR:		SEMESTER/YEAR:	
Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
<i>Total Credits</i>	=	<i>Total Credits</i>	=

Total Credits at Graduation (must be 120 credits or more) = _____

BSSW PROGRAM COURSE PLAN

Student Name:

Tech Id:

Second Major:

Minor(s):

TOTAL CREDITS COMPLETED PRIOR TO CURRENT SEMESTER = 73

CURRENT SEMESTER/YEAR:	Spring 2021	NEXT SEMESTER/YEAR:	Summer (if needed)
Course #, Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
Current course #1	4	No required curriculum courses are offered in the Summer	
Current Course #2	4	Extra course(s) if needed	
Current Course #3	4		
Total Credits	= 85	Total Credits	= 85

SEMESTER/YEAR:	Fall 2021	SEMESTER/YEAR:	Spring 2022
Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
SOWK 441 Generalist Practice	4	SOWK 443 Interview & Counseling Skills	4
SOWK 410 Social Welfare Policy	4	SOWK 446 Org & Comm Practice	4
SOWK Elective (Not all electives are offered every semester)	3	SOWK 435 Applied Social Work Research	4
Total Credits	= 96	Total Credits	= 108

SEMESTER/YEAR:	Fall 2022	SEMESTER/YEAR:	
Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits	Course # Name (Indicate if Gen Ed Category/Minor/other Major)	# Credits
SOWK 450 Integrative Seminar	4		
SOWK 455 Practicum	8		
It is not recommended to take any additional courses this semester.			
Total Credits	= 120	Total Credits	=
Total Credits at Graduation (must be 120 credits or more) =		120	

* This is the recommended course plan from the BSSW Program. Note that some students may need to take additional courses to reach the required 120 credits. SOWK Electives may be offered during the Summer semester but none of the required core curriculum is offered in the Summer semester.*

APPLICATION TO THE BSSW PROGRAM REFERENCE FORM

Applicant's Name: _____

Date: _____

The above-named person is applying to the Bachelor of Science in Social Work (BSSW) Program at Minnesota State University Mankato for formal admission. Applicants must submit this form completed by a person who can speak to their personal characteristics and/or professional experiences. The BSSW Program requires the recommender have a professional, mentoring, academic, or advising relationship with the applicant. Personal family relationships, friendships, or Department of Social Work faculty are not preferred. If you feel you cannot provide a recommendation, please talk with the student applicant.

Once completed please email this form to: bsswprogram@mnsu.edu

Recommender's Name: _____

1. What is your relationship with and/or in what capacity have you worked with the applicant? Describe the type of contact you have had with this applicant.

2. Please rate this applicant on the skills and characteristics below. Consider how this person compares to others you have known in a similar capacity. You may wish to provide additional comments below the table.

	5 Exceptional (Top 10%)	4 Very Good (Top 20%)	3 Good (Top 30%)	2 Average (Top 50%)	1 Below Average (Lower 50%)	DK Don't Know No Basis to Rate
a.	Ability to think critically to solve problems.					
b.	Quality of interpersonal communication skills (verbal, non-verbal, etc.)					
c.	Capacity for self-awareness.					
d.	Ability to show empathy toward others.					
e.	Respect for and ability to work with diverse people.					
f.	Ability to manage emotions in stressful situations.					
g.	Ability to work cooperatively with others					
h.	Demonstration of honesty, integrity, and ethical behavior.					
i.	Capacity to understand appropriate boundaries.					

Additional Comments:

Recommender's Signature _____

Date _____

Email Address _____

Telephone Number _____

If you have questions about the program or profession, go to
<https://ahn.mnsu.edu/academic-programs/social-work/bachelor-of-science-in-social-work/>
Or Contact the Department at 507-389-6504 and ask to speak with the BSSW Program Director.

RESUME
Create a header with your Name
Address
Telephone number & email address

For Header, choose a font that is professional and easy for to read (which helps your name to stand out). Resume can be 2 pages.

Objective statement

Tell the reader why you are creating this resume and what your education or employment goal is in 1-3 sentences.

Education

List. Included your previous degree(s) or your current anticipated degree with a date. Add your current GPAs.

Related Work Experience

List. You may want to think about the six core NASW values & SOWK roles/tasks when including your work experience tasks in this section. *If you have an extensive work history, you can report last 5 years or highlight relevant experience(s). Add more Related Work Experience summaries if needed.*

Job title & place of work, location

- Describe tasks
- Describe tasks
- Describe tasks

Date(s) of work experience

part or full time?

Job title & place of work

- Describe tasks
- Describe tasks
- Describe tasks

Date(s) of work experience

part or full time?

Internships, Volunteer, and Leadership Experience

List. *Use format for Related Work Experience above.*

Certifications, Awards, Honors, and Memberships

List names and dates.

Additional skills, abilities, experiences

List any that you have not already mentioned. This is a great area to highlight that you are knowledgeable about different computer software programs, speak other languages, other specialized training such as First Aid/CPR, etc.

Add this statement - **References available upon request** at the bottom of the resume.

BSSW PROGRAM APPLICATION ESSAYS INSTRUCTIONS

Writing Instructions

- Use APA formatting, for example: 1-in margins, double-spaced, 12 pt. font.
- Include a single title page and a single reference page for each essay.
- Each essay should be no more than 2 pages in length.
- Each essay will be uploaded separately in Sonia.
- Type each of your essays on your computer; save as Essay A, Essay B, Essay C, and upload to Sonia.

Essay 1: Social Work Knowledge and Application

The term *social work* has many meanings and often the public has a limited understanding of social work. In this essay, explain social work as if you are speaking to someone in the general public. Reference the professional literature from your social work courses. Show that you understand what is expected of a generalist social worker in a chosen field of practice. In the essay:

- Provide a definition of social work as a profession.
- Discuss a social work field of practice in which you are interested.
- Describe and apply one (1) core social work theory, perspective, or model to your selected field of practice.
- Describe two (2) roles and tasks of social work professionals in the field of practice you identified above.

Essay 2: Values Knowledge and Application

The National Association of Social Work's Code of Ethics is based on six (6) core values. In this essay,

- Discuss the value, *Integrity*, AND
- Select two (2) additional values to discuss.
- Provide a specific example of when you demonstrated or saw each of the 3 values demonstrated, detailing the experience, and any insight you gained.

Essay 3: Decision to Become a Social Worker

Tell us about your commitment to the social work profession.

- What influenced your decision to become a social worker?
- What strengths, skills, characteristics, or perspectives will you bring to the profession?
- What contribution(s) do you foresee making to the profession?