Dear Applicant to the RN Baccalaureate Completion Program,

Thank you for your interest in Minnesota State University Mankato! Please carefully read and follow the instructions to complete your application to the program. You will only be considered upon successful completion of the application process as it is outlined. Students are admitted to begin the RN Baccalaureate Program twice a year; Fall and Spring semesters. The deadline to start in Fall Semester 2015 has passed and we are no longer accepting applications for this start date. **The next deadline for applying to the RN Baccalaureate Completion Program is October 1, 2015.** Applicants accepted at that time will be eligible to start their nursing coursework Spring Semester 2016, which begins January 11, 2016. The Nursing coursework is fully online with the exception of N482, which requires 90 hours of clinical work in community health. This course should be completed during your final semester of the program. N320 must be taken the first semester of the program. All other Nursing courses may be taken in any order and are planned to be offered every fall, spring and summer semester. Students who enroll in the program full-time should expect to complete the degree in 3 semesters, while part-time students can expect to complete the degree in 4 or more semesters, perhaps shorter depending on the number of credits one is able to take each semester.


- NURS 320 Critical Inquiry and Evidence-based Practice for RNs (4)
- NURS 362 Family and Societal Nursing for RNs (4)
- NURS 382 Provider of Care for RNs (4)
- NURS 402 Psychosocial and Interprofessional Communication for RNs (4)
- NURS 412 Leadership and Management Principles for RNs (4)
- NURS 420 Informatics, Quality, and Safety in Nursing Practice for RNs (4)
- NURS 482 Provider of Care II for RNs (6)

Every semester we have a high volume of applicants, but only 60 applicants are accepted for general admission and 20 for the Iron Range Cohort (must live in MN Iron Range area to be eligible for the Iron Range Cohort). A tier system will be used for admission to the RN Baccalaureate Completion Program:

- **Tier 1 applicants are those who have all of their general education, diverse cultures and writing intensive requirements completed at the time of the application deadline.**
- **Tier 2 applicants are those who do not have all of these requirements completed at the time of the application deadline.**

Priority admission will be granted to Tier 1 applicants first. If there are spots left, Tier 2 applicants will be ranked by the number of requirements they have left. If needed, random selection tie breakers will be held between Tier 2 applicants with the same number of requirements left to fulfill.

If there are more Tier 1 candidates than the cohort holds, a random selection will be utilized to choose those who are admitted. Of these applicants, those who are not admitted will be placed on a waiting list. During the subsequent admission cycles, the wait listed applicants will be given first right of refusal. The remainder of spots in the cohort will utilize the Tier 1 and Tier 2 system.

**Please note: All applicants will be required to have a college level statistics course completed with at least a C grade and hold an unrestricted RN License (i.e. pass RN-NCLEX “boards”) by Dec. 18, 2015.**

Sincerely,

Laura M. Schwarz, DNP, RN, CNE  
Assistant Professor, RN Baccalaureate Completion Program Coordinator
Complete application online by 11:59PM, Oct. 1, 2015 at the following URL:
https://mnsu.co1.qualtrics.com/SE/?SID=SV_effyDOOtNg8CwvP (copy and paste if clicking does not work)

APPLICATION PROCEDURES & REQUIREMENTS* CHECKLIST
Be sure you are able to check everything off before you submit your application online.

☐ 1. Apply and be accepted to the University for Spring Semester, 2016 by Oct. 1, 2015. Apply to Minnesota State University, Mankato as a transfer student (unless previously a student at MSU). Application information and instructions are available at this URL: http://www.mnsu.edu/admissions/applynow.html
   - It is the responsibility of the applicant to insure all transcripts have been officially transferred and evaluated for the most up to date academic record.
   - Transcripts from other MnSCU institutions may be pulled and updated electronically, but it is the applicant’s responsibility to notify the Office of the Registrar of this need.
   - All applicants should refer to their Transfer Evaluation or Degree Audit to confirm all transfer coursework is listed.

☐ 2. Request official transcripts from all colleges and/or universities you have attended and have them sent to MSU Office of Admissions, 122 Taylor Center, Mankato, MN. You will receive a transfer evaluation from the Office of the Registrar when the process is complete.

☐ 3. Unrestricted RN license (pass RN-NCLEX Boards) by 12/18/15

☐ 4. Completion of at least 30 college semester credits.

☐ 5. Minimum Total Cumulative grade point average (GPA) of 2.8 on a 4.0 scale. Total Cumulative GPA includes all transfer and MSU coursework. It is located on your completed Transfer Evaluation or Degree Audit.

☐ 6. Minimum grade of “C” in all previous nursing courses- note that if you have re-taken a course in which you earned less than a C and then were successful with a C or better, the first grade will be “exempt” of this requirement.

☐ 7. College-level statistics course completed with minimum grade of “C” by 12/18/15.

☐ 8. Complete application online by Oct. 1, 2015 at the following URL:
   https://mnsu.co1.qualtrics.com/SE/?SID=SV_effyDOOtNg8CwvP (copy and paste if clicking does not work)

LETTERS OF ADMISSION STATUS WILL BE E-MAILED ON OR BEFORE Nov. 15, 2015, please keep an eye on the e-mail you listed on the application for notification (note that sometimes these letters of admission status do end up in e-mail spam/junk mail, so keep an eye on that as well).
Visit Minnesota State University-Mankato Website at:  http://www.mnsu.edu
Visit the School of Nursing Website at:  http://www.mnsu.edu/nursing/

*If you wish to request to appeal a specific requirement (e.g. minimum GPA of 2.8, minimum of C grade in all nursing courses), send a letter of appeal explaining why you believe the admission requirement should be waived along with an unofficial transcript to nursing-RN-BSN@mnsu.edu. We will review letters of appeal at the time we review applications. Note: The RN-license and statistics requirements cannot be waived