Dear RN Baccalaureate Completion Program Applicant,

Thank you for your interest in Minnesota State University Mankato! Please carefully read and follow the instructions to complete your application to the program. Please save this letter as you may wish to refer back to it after you submit your application. You will only be considered upon successful completion of the application process as it is outlined. Students are admitted to begin the RN Baccalaureate Program twice a year; Fall and Spring semesters. The deadline to start in Spring Semester 2017 has passed and we are no longer accepting applications for this start date. The next deadline for applying to the RN Baccalaureate Completion Program is March 1, 2017. Applicants accepted will be eligible to start their nursing coursework Fall Semester 2017, which begins August 21, 2017. The Nursing coursework is fully online with the exception of clinical activities in your own community. N320 must be taken the first semester of the program and N492 the last semester. All other Nursing courses may be taken in any order and are planned to be offered every fall, spring and summer semester. Students who enroll in the program full-time should expect to complete the degree in 3 semesters, while part-time students can expect to complete the degree in 4 or more semesters, perhaps shorter depending on the number of credits one is able to take each semester.

**RN Baccalaureate Completion Program 30 Credits** (2014-2015 Bulletin)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>NURS 320</td>
<td>Critical Inquiry and Evidence-based Practice for RNs</td>
<td>(4)</td>
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<tr>
<td>NURS 362</td>
<td>Family and Societal Nursing for RNs</td>
<td>(4)</td>
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<tr>
<td>NURS 382</td>
<td>Holistic Nursing Assessment and Practice</td>
<td>(4)</td>
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<tr>
<td>NURS 402</td>
<td>Psychosocial and Interprofessional Communication for RNs</td>
<td>(4)</td>
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<tr>
<td>NURS 420</td>
<td>Quality, Safety, Value and Informatics in Nursing Practice for RNs</td>
<td>(4)</td>
</tr>
<tr>
<td>NURS 482</td>
<td>Population Focused Care for RNs</td>
<td>(6)</td>
</tr>
<tr>
<td>NURS 492</td>
<td>Nursing Capstone and Leadership for Baccalaureate Practice</td>
<td>(4)</td>
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</table>

Every semester we have a high volume of applicants, but only 60 applicants are accepted for general admission and 20 for the Iron Range Cohort (must live in MN Iron Range area to be eligible for the Iron Range Cohort). A tier system will be used for admission to the RN Baccalaureate Completion Program:

- **Tier 1 applicants are those who have all of their general education, diverse cultures and writing intensive requirements completed at the time of the application deadline.**
- **Tier 2 applicants are those who do not have all of these requirements completed at the time of the application deadline.**
- Priority admission will be granted to Tier 1 applicants first. If there are more Tier 1 candidates than the cohort holds, those with 24 or more credits earned from Minnesota State University Mankato will be admitted first, and then a random selection will be utilized to choose those who are admitted. Of these applicants, those who are not admitted will be placed on a waiting list. During the subsequent admission cycles, the wait listed applicants will be given first right of refusal.
- If there are seats left after Tier 1 applicants are admitted, Tier 2 applicants will be ranked by the number of requirements they have left. If needed, random selection will be utilized to choose Tier 2 applicants with the same number of requirements left to fulfill.

Please note: All applicants will be required to have a college level statistics course completed with at least a C grade and hold an unrestricted RN License (i.e. pass RN-NCLEX “boards”) by Aug. 7, 2017.

Sincerely,

Laura Schwarz, DNP, RN, CNE
Assistant Professor, RN Baccalaureate Completion Program Coordinator
MINNESOTA STATE UNIVERSITY, MANKATO
School of Nursing

RN-BS Completion Program
Application Instructions for Fall 2017 Start in the Program and Admission Information

Please read all instructions carefully

Complete application online by 11:59PM, March 1, 2017 at the following URL:
https://mnsu.co1.qualtrics.com/SE/?SID=SV_af62HjKny3qZsvH (copy and paste if clicking does not work)

APPLICATION PROCEDURES & REQUIREMENTS* CHECKLIST
Be sure you are able to check off everything before you submit your application online.

☐ 1. Apply and be accepted to the University for Fall Semester, 2017 by March 1, 2017. Apply to Minnesota State University, Mankato as a transfer student (unless previously a student at MSU). Application information and instructions are available at this URL: http://www.mnsu.edu/admissions/applynow.html
   - It is the responsibility of the applicant to insure all transcripts have been officially transferred and evaluated for the most up to date academic record.
   - Transcripts from other MnSCU institutions may be pulled and updated electronically, but it is the applicant’s responsibility to notify the Office of the Registrar of this need.
   - All applicants should refer to their Transfer Evaluation or Degree Audit to confirm all transfer coursework is listed.
   - If you were admitted to the University for Spring 2017 or earlier, but did not enroll in any courses at MSU, please submit a new application to the University indicating Fall 2017 as your intended start date. You do not need to resubmit your transcripts (unless you have updates), or pay the $20 application fee again. http://www.mnsu.edu/admissions/applynow.html

☐ 2. Request official transcripts from all colleges and/or universities you have attended and have them sent to MSU Office of Admissions, 122 Taylor Center, Mankato, MN. You will receive a transfer evaluation from the Office of the Registrar when the process is complete.


☐ 4. Completion of at least 30 college semester credits.

☐ 5. Minimum Total Cumulative GPA of 2.8 on a 4.0 scale. Total Cumulative GPA includes ALL coursework you have ever attempted (Transfer and MSU). The Total Cumulative GPA can be found on your completed Transfer Evaluation received from the Office of the Registrar. If you have not met the minimum Total Cumulative GPA, you must appeal to have your application considered. See *appeal instructions below.

☐ 6. Minimum grade of “C” in all previous nursing courses- note that if you have re-taken a course in which you earned less than a C and then were successful with a C or better, the first grade will be “exempt” of this requirement.

☐ 7. College-level statistics course completed with minimum grade of “C” by 8/7/2017.
8. Complete application online by **March 1, 2017** at the following URL:
   [https://mnsu.co1.qualtrics.com/SE/?SID=SV_af62HjKny3gZs.vH](https://mnsu.co1.qualtrics.com/SE/?SID=SV_af62HjKny3gZs.vH) (copy and paste if clicking does not work)

LETTERS OF ADMISSION STATUS WILL BE E-MAILED ON OR BEFORE April 15, 2017, please keep an eye on the e-mail you listed on the application for notification (note that sometimes these letters of admission status do end up in e-mail spam/junk mail, so keep an eye on that as well).

Visit Minnesota State University-Mankato Website at: [http://www.mnsu.edu](http://www.mnsu.edu)
Visit the School of Nursing Website at: [http://www.mnsu.edu/nursing/](http://www.mnsu.edu/nursing/)

*If you wish to request to appeal a specific requirement (e.g. minimum GPA of 2.8, minimum of C grade in all nursing courses), send a letter of appeal explaining why you believe the admission requirement should be waived along with an unofficial transcript to nursing-RN-BSN@mnsu.edu. We will review letters of appeal at the time we review applications. Note: The RN-license and statistics requirements **cannot** be waived*