

## **Checklist for the Department of Human Performance Graduate Students Internship Capstone**

*Note: Not all HP concentrations allow an internship capstone. Check with your graduate advisor for more information.*

1. Develop a plan of study with advisor during your first year.
2. Complete Statistical Methods (HP 610) and Techniques of Research (HP 630) before registering for internship credit (Note: Statistical Methods, HP 610, is a prerequisite for Techniques of Research, HP 630).
3. Assemble a Graduate Committee (This would include at least 2 faculty members from the HP department and 1 faculty member outside the HP department).
4. Follow the appropriate internship guidelines for your concentration area. See your advisor and/or Internship Coordinator in your concentration.
5. Develop and approve your internship project with your advisor and/or Internship Coordinator in your concentration.
6. Submit written documentation of your internship to your advisor or the Internship Coordinator in your concentration.

*Note: Checklist was approved by the HP Graduate Faculty on September 23, 2008*