Entrance Requirements

To declare the Major, you must:

- Meet with the Alcohol and Drug Studies Program Coordinator to complete an Alcohol and Drug Studies Program Permission Form.
- Students who have declared the major must meet with their advisor each semester to receive permission to register for 300 or 400 level classes until they are permanently admitted to the Major.

To be “permanently” admitted to the Major, you must:

- Complete a minimum of 32 semester credit hours
- Maintain a minimum cumulative GPA of 2.5
- Complete the following courses:
  1. HLTH 225: Intro to Alcohol and Drug Studies
  2. Any two of the Alcohol and Drug Studies Required General Education Courses
- Complete the Alcohol and Drug Studies Student Application Packet. The packet is available in the Alcohol and Drug Studies Program Student Handbook.
- Students must set up a meeting with the Coordinator of the Alcohol and Drug Studies Program to submit the application packet.
- Upon completion of the above requirements, students will be required to participate in a formal screening process. The screening process is the final step to becoming permanently admitted into the Alcohol and Drug Studies Program. The screening process entails areas such as interest in the program, grades, professional areas of interest, etc.

To be admitted to the Track One Minor, you must:

- Complete all of the same requirements required for permanent admission to the Major with the exception of completing “any two of the Alcohol and Drug Studies Required General Education Courses.”

To be admitted to the Track Two Minor, you must:

- Meet with the Alcohol and Drug Studies Program Coordinator to complete an Alcohol and Drug Studies Program Permission Form.
Requirements for the Major

To graduate with a major in Alcohol and Drug Studies, students need to complete:

- General Education Requirements
- The Alcohol and Drug Studies Required General Education Courses
- The Alcohol and Drug Studies Required Core Courses and Internship
- A minor (Recommended minors include Community Health, Corrections, Sociology, Social Welfare, and Psychology)

Grade Point Average

- For required core courses, undergraduate students are required to maintain a minimum GPA of 2.5.
- Graduate students are required to maintain a minimum GPA of 3.0 for all required core courses.
- All students must satisfactorily complete each of the core courses in the Alcohol and Drug Studies Program with a "C" grade or better.

Students who do not maintain the required overall GPA will not be eligible to enroll in an Internship Experience or to complete the program.

P/N Grading Policy

All required courses must be taken for grades with the exception of the internship, which can be taken on a P/N basis.

Prerequisites for Courses

Students will need to satisfy any prerequisites in conjunction with the suggested sequence of required courses.

Sobriety/Abstinence

Students recovering from alcohol and/or other drug addiction enrolled in the Alcohol and Drug Studies Program are required to have maintained continuous sobriety/abstinence for a minimum of 1 year (12 months) before entering the program. Continuous sobriety/abstinence indicates the person has not relapsed or "slipped" during this time. Students are strongly encouraged to be active in a 12–step program, which meets their individual needs. Any use of mood–altering chemicals is prohibited. Alcohol and Drug Studies students who are recovering from alcohol and/or other drug addiction are strongly encouraged to be involved in support groups and/or 12 step programs to fit their needs.

Students who are non–recovering students (not having a personal history of alcohol and/or other drug addiction) are expected to demonstrate responsible use of mood–altering chemicals.

Misuse or abuse of mood–altering chemicals may be grounds for dismissal for any student enrolled in the Alcohol and Drug Studies Program.
**Prerequisites for Internship**

Students must be admitted to the Alcohol and Drug Studies major or minor and all coursework must be satisfactorily completed prior to registering for the internship experience. The internship requires the completion of 880 clock hours at an approved internship site.

Student planning to participate in an Alcohol and Drug Studies internship are expected to meet with the Coordinator of Alcohol and Drug Studies one semester in advance of their anticipated internship in order to assure that they have completed all necessary academic requirements and to coordinate planning for participation in the internship.

Eligibility for selection at internship sites may be subject to terms and policies of the internship site (i.e. background checks, criminal history, etc.) and the Alcohol and Drug Studies Program.

**Licensure and Certification**

The Alcohol and Drug Studies Major and the Track One Minor provide students with the academic coursework necessary to pursue a number of credentialing options. Students are responsible for verifying their eligibility for credentialing with their respective credentialing boards and may obtain contact information for the appropriate credentialing boards from the Alcohol and Drug Studies Coordinator.

**Access to Files**

As of 1974, Minnesota State University students are allowed access to their files, such as the one developed for the Alcohol and Drug Studies Program. Students can make an appointment to review their file by contacting the Alcohol and Drug Studies Program Director. Student files remain intact and stored in the ADS office. If there is a need to destroy a file after the standard 7–year time limit, it will be directed to the University Registrar's Office for disposal.

**Appeals Process**

Students enrolled in the Alcohol and Drug Studies Program who believe they have been unfairly evaluated have rights to appeal. Students who wish to exercise those rights are encouraged to follow the proper steps of the review process. This information is found in the Undergraduate Bulletin under Academic Policies.