

Pre-requisite Override Instructions

If you transferred-in courses that <u>ARE NOT</u> equivalent to a specific MNSU course, and that particular MNSU course is a pre-requisite of the class you are trying to register for – you <u>WILL</u> receive a registration error. To successfully register for the class, you <u>MUST</u> obtain a pre-requisite override in advance. This can only be granted from the department that offers the course you are trying to register for. You will need to obtain this type of override each semester when preparing to enroll in courses that require a pre-requisite, which you do not have an equivalent transfer course for.

See below for department contact information and email instructions.

BIOLOGICAL SCIENCES DEPARTMENT

COURSES: BIOL 270 & BIOL 330 <u>CONTACT</u>: Department Chair

ENGLISH DEPARTMENT

COURSES: ENG 101 (if you previously took a preparatory English course) <u>CONTACT:</u> Department Chair or Administrative Assistant

FAMILY CONSUMER SCIENCES DEPARTMENT

COURSE: FCS 242 <u>CONTACT</u>: Department Chair or Administrative Assistant

MATHEMATICS & STATISTICS DEPARTMENT

COURSE: STAT 154 <u>CONTACT</u>: Department Chair or Administrative Assistant

SCHOOL OF NURSING

COURSES: NURS 282 & NURS 284 <u>CONTACT</u>: School of Nursing Advising Team

When emailing respective departments for a pre-requisite override, please include:

- Email subject line: Requesting a Pre-requisite Override
- Name, major and Tech ID (8-digit number)
- State your request including the course you wish to enroll in, the section number(s) that fit your schedule, and the pre-requisites completed, which did <u>not</u> transfer-in as a MNSU equivalent.
- We recommend listing two different section numbers when seeking an override.
- Copy the School of Nursing Advising Team on the email. <u>NursingAdvising@mnsu.edu</u>