

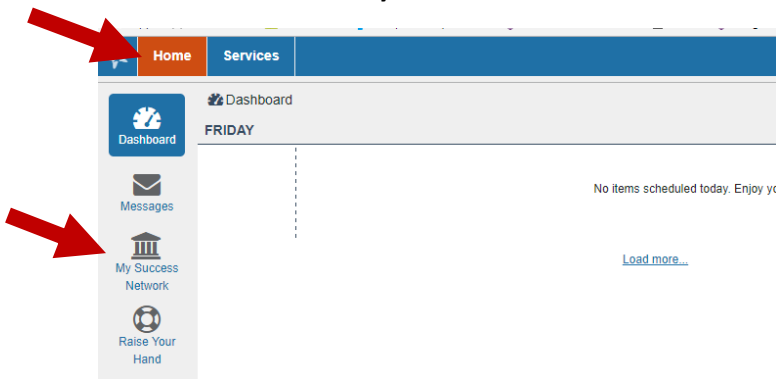
Scheduling an Appointment Online through MavConnect

College of Allied Health and Nursing

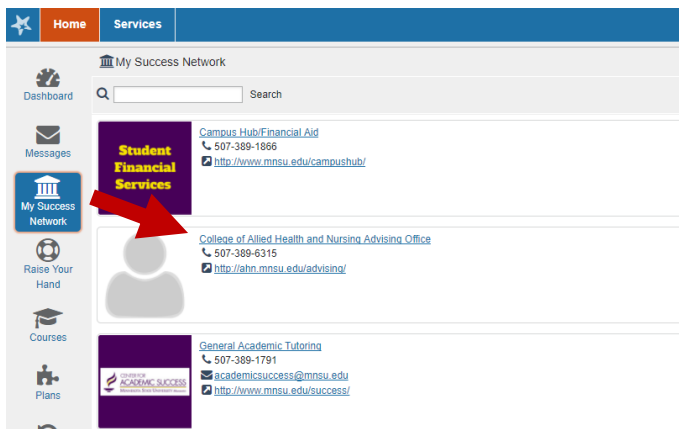
1. Go to www.mnsu.edu/mavconnect.
2. Click on Login



3. Click the **Home** Button.
4. Then choose **My Success Network**.

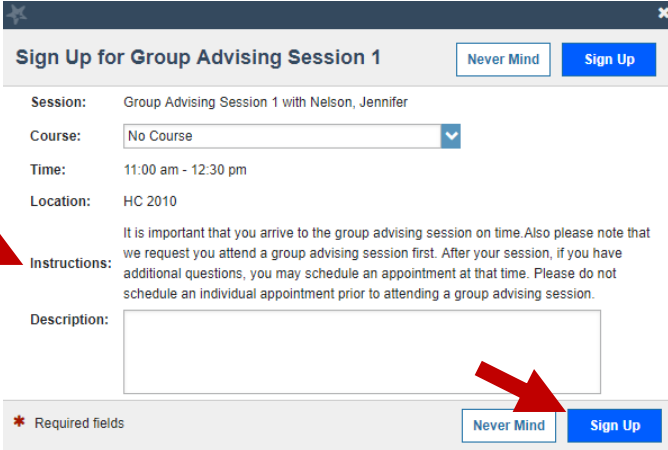


5. Find the College of Allied Health Advising Center and **click on the office's name**.



6. To schedule a **GROUP ADVISING APPOINTMENT**, find Jennifer Nelson's calendar and click the schedule appointment link.

9. Details for the session will be listed in the **Instructions** area. Be sure to read this and click **Sign Up** to save your spot



The screenshot shows a web form titled "Sign Up for Group Advising Session 1". The form includes the following fields and controls:

- Session:** Group Advising Session 1 with Nelson, Jennifer
- Course:** A dropdown menu currently set to "No Course".
- Time:** 11:00 am - 12:30 pm
- Location:** HC 2010
- Instructions:** A text area containing the text: "It is important that you arrive to the group advising session on time. Also please note that we request you attend a group advising session first. After your session, if you have additional questions, you may schedule an appointment at that time. Please do not schedule an individual appointment prior to attending a group advising session." A red arrow points to this section.
- Description:** An empty text area.
- Buttons:** "Never Mind" and "Sign Up" buttons are located at the top right and bottom right of the form. A red arrow points to the "Sign Up" button at the bottom.
- Footer:** A small asterisk icon followed by the text "Required fields".

10. You will receive an email to your **MavMAIL account** confirming your group session request. Any updates about the session will be sent to you via email.